

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

**Tuesday, June 9, 2020 | 11:30 am | The board meeting was held by Zoom,
in accordance with Gov. Beshear's EO 2020-243 Social Distancing, during COVID-19 state of emergency.
The meeting link was posted on the board website at BSW.ky.gov**

Board Members Present:

Anne Adcock, DSW, CSW, Vice Chair

Jene Hedden, LCSW

James Haggie, LSW

Megan Hanser, CSW

Whitney Cassity-Caywood, Ph.D., LCSW

Jay Miller, Ph.D., CSW, Chairman and Lisa Johnson, Consumer Member, were unable to attend

Staff Present:

Florence Huffman, Executive Director

Lisa Turner, Executive Coordinator

Nicole Bearse, Board Counsel

Oath of Office

Nicole Bearse, Board Counsel, administered the Oath of Office to new board member Whitney Cassity-Caywood.

Call to order

Dr. Anne Adcock, Vice Chair called the meeting to order at 11:39 a.m. EST.

Guests

Guests attended by Zoom.

Consent Agenda

Approved: A motion was made by James Haggie and a second by Megan Hanser to approve the minutes from the May board meeting. The motion carried by unanimous voice.

The vote to approve board members' travel and per diem for the June board meeting was tabled.

Executive Director's Report

Florence Huffman, Executive Director

Operations Report – May 2020

- 17 New Paper Applications (9 CSW; 9 LCSW)
99 online Applications
- 12 Emergency Temporary Licenses issued
- 42 Initial licenses issued (26 CSW; 16 LCSW)
- 117 Online Renewals (9 LSW; 43 CSW; 65 LCSW) / 3 Paper Renewal (2 CSW; 1 LCSW)
- 8 Reinstatements (3 LSW; 2 CSW; 3 LCSW))
- 31 Miscellaneous
- 2 Temporary Clinical permits
- 22 Supervision Contracts approved; 10 contracts deferred

Financial Report – Fiscal Year 19/20

May

- Sum of Revenues: \$17,840.00
- Sum of Expenditures: \$39,797.44
- Cash Balance: \$384,928.10

Committees

Complaint Committee

Anne Adcock, DSW, CSW, Vice Chair and Jene Hedden, LCSW

Approved: A recommendation was made by the committee to deny the reinstatement application for licensure for case no. 12-08. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 20-03. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Agreed Order with the terms of one year probated suspension, to notify clients of fraudulent billing within 30 days and to provide proof of the same to the board within 60 days; and to make restitution for fraudulent receipts within 60 days and to notify the board that restitution has been made for case no. 20-21. The motion carried by unanimous voice.

Application Committee

James Haggie, LSW and Megan Hanser, CSW

Approved: A recommendation was made by the committee to approve the application to sit for the Master's exam and to approve the Temporary Permit to Practice Clinical Social Work for applicant M.M. The motion carried by unanimous voice.

Approved: A recommendation was made by Megan Hanser and a second by Jene Hedden to approve the application to sit for the Master's exam for applicant R.C. James Haggie recused. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to approve the application to sit for the Master's exam for applicant W.J. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to approve the application to sit for the Master's exam pending receipt of court documentation for applicant T.S. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to deny the application for educational equivalency for applicant S.B. for failure to meet the requirements in 201 KAR 23:120. The motion carried by unanimous vote.

Old Business

Anne Adcock, DSW, CSW, Vice Chair

Proposed amendment to 201 KAR 23:070 qualifying experience for clinical social work supervision.

The Public Hearing was held by Zoom on May 27, 2020 with over 60 people in attendance.

Complaint for Declaratory Judgment

The brief due date has been set for July 3, 2020.

New Business

Anne Adcock, DSW, CSW, Vice Chair

Request for Proposals for Board Investigators

No action was taken.

Adjournment

Approved: A motion was made by Megan Hanser and a second by Jene Hedden to adjourn the meeting at 12:50 p.m. The motion carried by unanimous voice.

Respectfully submitted,

A handwritten signature in cursive script, followed by the printed text "Ph.D., CSW".

Jay Miller, Ph.D., CSW, Chairman